

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: carol-hackett@hotmail.com

Old School Hall Committee Meeting to be held on

Tuesday 6th March 2018, at 7.15 pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
17/18-355	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
17/18-356	Declarations of Interest and Dispensations to Participate <ul style="list-style-type: none">a) To receive declarations of interest in respect of matters contained in this agendab) To receive any dispensation requests received
17/18-357	Minutes of Council meeting To confirm and sign as a correct record the minutes of the Old School Committee meeting held on the 31st October 2017 (<i>copy attached</i>)
17/18-358	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
17/18-359	Update on actions agreed at last meeting <ul style="list-style-type: none">a) Exterior drainage problem at front left of Old School – Update by Clerkb) Litter bin – Update by Clerkc) Possible fundraising event – Update by Cllr Earleyd) Request for hand rail to be installed at the bottom of the steps on the right hand side of the building / need to improve and regularise signage on the exterior of the Old School – Update by Clerke) Fire Risk Assessment document – Update by Cllr Davis
17/18-360	Old School Restoration Project <ul style="list-style-type: none">a) Informal meeting with approved contractor, Project Manager and representatives from the OSH committee 29/11/17 – To note meeting notes and consider any questions arising from the notes (<i>copy of notes attached</i>)b) Plain Action Grant – Update by Clerkc) VAT registration – Consider when/if to submit 'voluntary VAT registration' applicationd) Public Works Loan Board (PWLB) Loan – Consider timing for submission of loan applicatione) Liaison with Old School Regular Users – Discussf) Any other updatesg) Next steps - consider
17/18-361	Parish Council insurance renewal documents Review items included within the policy which come under the remit of the OSH committee and consider need for any necessary amendments (<i>copy of renewal documents attached</i>)
17/18-362	Other Old School Hall business <ul style="list-style-type: none">a) Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
17/18-363	Date of next Meeting Agree

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17/18-364	Closure of meeting
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